**Appendix No.9b to the Regulations of participation in the project and participation in the paid professional internships**

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**INTERNSHIP PROGRAMME**

**A. Extract from the educational outcomes in the field of – Economy, 2nd degree (M.Sc. studies)**

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| ***PROFESSIONAL KNOWLEDGE (PK)*** |
| *Knows the microeconomics and economics at the advanced level* |
| *Knows the influence of economic theories and trends on the operation and development of the modern economy and the resulting economic programmes* |
| *Knows the dependencies found in the national economy, tools and economic instruments applied in the macroeconomic scale* |
| *Has knowledge about the national and international economic institutions and their importance for the economy* |
| *Shows knowledge about the research methods applied in the economic sciences as well as in the economic and social literature* |
| *Has knowledge about the applications of the quantitative methods in economics* |
| *Knows the laws and activities related to starting business and its operation* |
| *Has knowledge about the rules of functioning and the correctness of the development of the agriculture and food sector* |
| *Understands the functioning of economic operators in the agribusiness sector, and understands the rationale, purposes and tools of the agriculture and food policy* |
| *Knows and understands the specifics of running companies in the tourism sector* |
| *Has knowledge about the methods of financing tourism and gaining funds to develop it* |
| *Has in-depth knowledge about accounting and financial management of the companies in the agricultural and food sector* |
| *Knows the methods of diagnosis and evaluation of the financial condition of the companies in agribusiness* |
| *Knows and understands the importance of the regional development in the social and economic development of the country* |
| *Knows the basic terminology and the rules, principles, and methods of the execution of the European Union policies, with particular regard to the cohesion policy and the regional policy* |
| *Knows the basic concepts and theoretical issues regarding the programming of the regional development and applications for the public funds related to the regional development* |
| ***PROFESSIONAL SKILLS (PS)*** |
| *Is able to interpret the basic indicators characterising the current economy, and evaluate the social and economic situation based on them* |
| *Is able to apply knowledge about the market economy for the analysis of economic problems in micro-, meso- and macro-economic* |
| *Is able to construct the econometric models, and apply them to diagnose and predict the course of the economic phenomena and processes* |
| *Is able to select and apply the methods of microeconomic analysis in making basic managerial decisions* |
| *Is able to apply the basic methods related to the management of human resources in the company, analyse case studies and interpret them in accordance with the legal, social and economic situation of an entity presented in them* |
| *Has the language skills to the extent of at least one modern foreign language in accordance with B2+ level in the Common European Framework of Reference for Languages.* |
| *Is able to identify and interpret the economic phenomena requiring actions of the agricultural policy, and evaluate the solutions adopted under this policy* |
| *Is able to analyse the causes and course of the processes and phenomena on the agriculture and food market, and apply this knowledge in its business in the agribusiness sector* |
| *Is able to identify the basic problems within operation in the tourism sector, and knows the solving methods* |
| *Is able to execute the analysis of the potential sources of financing of tourist operations, and apply for the public funds related to the tourism development* |
| *Is able to critically evaluate the executed state financial policy, and the public finances condition in the country and its importance for the agriculture and food sector* |
| *Is able to apply knowledge about accounting and financial management to the economic decision-making, with particular attention to agribusiness companies* |
| *Is able to execute the financial analysis of an entity, and provide appropriate recommendations taking into account the specificity of the agricultural and food sector* |
| *Is able to critically evaluate the policy executed in the European Union, with particular regard to the cohesion policy and the regional policy* |
| *Is able to identify the development trends and the supporting tools of the territorial units, and apply for the public funds related to the regional development* |
| *Is able to prepare a strategy for the development and promotion of the selected region* |
| ***SOCIAL SKILLS (SS)*** |
| *Is able to promote knowledge about the theories and models in the modern economy and the resulting economic programmes* |
| *Is aware of the professional ethics and social role* |
| *Is able to advise about the range of services offered by the institutions of the market-based financial system* |
| *Is able to advise in terms of problems related to starting business and its operation* |
| *Understands the need for continuous training and increasing professional and personal competences* |
| *Is able to formulate opinions and statements and cooperate in a group to solve a specific problem* |
| *Understands and explains the role and importance of the agriculture and food sector in the social and economic development of the country* |
| *Is prepared to actively participate in the work of teams involved in the agriculture and food policy* |
| *Is able to advise about running a company in the tourism sector* |
| *Is able to interact and work in a group in order to prepare projects relating to the tourism development in the region* |
| *Is able to advise in the field of financial management of the companies in the agriculture and food sector* |
| *Is able to work in a task group diagnosing companies’ financial condition, taking into account the specificity of the companies in the agriculture and food sector* |
| *Understands and explains the conditions and consequences of the political decisions within the cohesion policy and the regional policy of the European Union* |
| *Is aware of the results of the Polish integration with the European Union, and is prepared to discuss this topic and the application of the EU funds* |
| *Is able to interact and work in a group to specify the strategy for the development and promotion of the selected region* |

**B. Personal data of the Intern and Employer**

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| NAME AND SURNAME OF THE INTERN | ………………………………………………………………………………………………….… |
| NAME OF THE EMPLOYER | ………………………………………………………………………………………………….… |
| INTERNSHIP LOCATION | ………………………………………………………………………………………………….…  *(address of the company / institution headquarters / branch)* |
| ASSIGNED INTERSHIP SUPERVISOR | ………………………………………………………………………………………………….… *(Name and surname, position)*  ………………………………………………………………………………………………….… *(phone number, email)* |

**C. Information about the internship**

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| INTERNSHIP PERIOD[[1]](#footnote-1)1 | **from:** | *dd-mm-yyyy* | |
| **to:** | *dd-mm-yyyy* | |
| WORK TIMETABLE[[2]](#footnote-2)2 | Scheduled working hours: | |  |
| Scheduled number of internship hours daily: | |  |
| Days of the week, when the internship is done: | |  |
| TOTAL NUMBER OF INTERNSHIP HOURS | **320 hours** | | |
| NAME OF THE PROFESSION OR SPECIALISATION | ………………………………………………………………………………………………….…. | | |
| SCOPE OF ACTIVITIES PERFORMED DURING THE INTERNSHIP | ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ……………………………………………………………………………………………………… | | |
| **PROFESSIONAL KNOWLEDGE** REQUIRED DURING THE INTERNSHIP  *(based on the Extract from the educational outcomes in the field of Economy – in part A,* ***PK****)* | ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ……………………………………………………………………………………………………… | | |
| **PROFESSIONAL SKILLS** REQUIRED DURING THE INTERNSHIP  *(based on the Extract from the educational outcomes in the field of Economy – in part A****, PS****)* | ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ……………………………………………………………………………………………………… | | |
| **SOCIAL SKILLS** REQUIRED DURING THE INTERNSHIP  *(based on the Extract from the educational outcomes in the field of Economy – in part A,* ***SS****)* | ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ………………………………………………………………………………………………………  ……………………………………………………………………………………………………… | | |

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| *……………………………………………………*  *SIGNATURE OF THE INTERNEE* | *……………………………………………………*  *SIGNATURE OF THE EMPLOYER* | *……………………………………………………*  *SIGNATURE OF THE INTERNSHIP ORGANISER (UNIVERSITY)* |

1. 1 The internship has to take place between November 1, 2018 and October 31, 2020. [↑](#footnote-ref-1)
2. 2 The internship has to match the following timetable: maximum 8 hours daily and 40 hours weekly; minimum 20 hours weekly. [↑](#footnote-ref-2)